

Photoshop Elements Introduction

First Steps

- Start Photoshop
- The Welcome Screen
- Full Edit / Quick Fix View
- Organize View / Photo Browser
- The Photo Bin
- Undo History

Importing Images Into Photoshop

- Get Images from a CD
- Get Images from a Memory Stick
- Get Images from a Scanner
- Get Images from a Camera (RAW Files)

Working With Images

- The Zoom Tool (Fit Screen, Actual Pixels, Print Size)
- The Hand Tool
- The Navigator
- Change Image Size / Resolution
- Change Canvas Size

Saving / Exporting Images

- Image Formats for the Web (GIF, JPG, PNG)
- Image Formats for Printed Media (CMYK, EPS, TIFF, BMP)
- Save As A Copy
- Save As PDF
- Save Images to a CD / Memory Stick
- Print Options (Print Size, Position, Crop to Fit, Crop Marks, Border, Multiple Copies)

Image File Management

- Add A Caption To An Image
- Display Tagged Images
- Add A Tag To An Image
- Remove A Tag From An Image
- Create A Tag
- Create A Category
- Create A Collection
- Move Images Into A Collection

Working With Selections

- Rectangular Marquee Tool
- Lasso Tool / Magnetic Lasso Tool / Polygonal Lasso Tool
- Move Tool
- Delete Selections
- Cut and Paste / Copy and Paste
- Paste Into New File
- Select All / Deselecting
- Inverting / Feathering

Basic Image Manipulation Tools

- Rotate
- Crop
- Straighten Image / Straighten and Crop
- Red Eye Removal
- Clone Stamp
- Eraser
- Horizontal Type

Working With Colour

- Colour Modes (Bitmap, RGB Color)
- Color Correction
- Color Picker
- Paint Bucket Tool
- Eyedropper Tool
- Adjusting Brightness / Contrast

Working With Layers

- Layers Palette
- Add a New Layer / Add a Text Layer
- Move a Layer
- Create Layer From Background
- Rename / Delete a Layer
- Merge Layers (Merge Visible, Flatten Image)

Artwork And Effects

- Filter Gallery
- Backgrounds
- Frames
- Graphics
- Shapes
- Themes